

# FHC BOARD MEETING Q2 - PART 1 MINUTES

Friday 6<sup>th</sup> August 2021  
10.00 am via Teams



**FALMOUTH  
HARBOUR**

UK's Atlantic gateway.

## Attendees:

Carrie Gilmore, Chair	Chair
Miles Carden, CEO	CEO
Lesley Allen	LA
Barry Buist, Falmouth Haven General Manager	BB
Mark Chanter	MC
Adrian Davis	AD
John Elliott	JE
Ben Grigg	BG
Duncan Paul, Harbour Master	HM
Vicki Spooner	VS
Andrew Williams	AW

## Governance

### 1. Apologies

Gary Tranter, Deputy Chair GT

### 2. Declarations (Includes Declarations of Interest and Statutory Declarations)

- There were no declarations of interest.

### 3. Approval of Minutes from Previous Meeting on 9<sup>th</sup> July 2021

- The minutes from the previous meeting were tabled and were approved with one amendment.

### 4. Matters Arising

- CEO went through the Matters Arising. The Board agreed that all Matters Arising were captured.

## Reports

### 5. Reports by Exception in accordance with Standing Orders

#### a) CEO's Report – Verbal Update

- Pontoon extension complete thanks to Tim and the Maintenance Team.
- Few changes to seating areas and bin store on CHQ.

#### b) HM and Falmouth Pilot Services

- Previously distributed for information.
- LKM repairs are budgeted for.

**c) Falmouth Haven – Verbal Update**

- Very busy summer with 50% increase in anchorage and 40% increase in marina visitors.
- There are plenty of regattas and events. We are preparing for Falmouth Week.
- There has been improvements in the seating areas on CHQ. Changes have been met positively. Significant increase in income because of these changes.
- We are contacting each of the traders on CHQ to discuss a consolidated bin store which we will operate and charge for.
- Removing car parking in the long term which will make the quay safer for the public.
- Received well by traders as CHQ becoming a popular destination.
- A lot of work behind the scenes to progress this.
- RNLI interested in renting a temporary space for their shipping container which has been converted to a trading space.

**6. Quarterly Finance Reports**

**a) Income and Expenditure Account**

- Previously distributed for information.

**b) Cash Flow Progress against Budget 2021**

- Previously distributed for information.
- Downturn in commercial shipping income but Falmouth Haven (FH) income and savings in expenditure have mitigated this.
- July shows a real upturn with increased income from FH and the fuel barge.
- Weather and staycationing will help boost our income further.

**Correspondence and Urgent Business**

**7. Urgent Correspondence**

- The Board confirmed their agreement to commit FHC to the NDP.

**8. Urgent Business tabled by Commissioners**

**a) Urgent Matters from Sub Committees – Audit and Risk Meeting 20<sup>th</sup> July 2021.**

- Year end accounts to be discussed in Part 2.

**9. Other Non-Urgent Business**

- VS has been working with Cornwall Wildlife Trust (CWT) on a possible Highly Protected Marine Area (HPMA) that just overlaps our waters and the SAC over at St Mawes and St Anthony Head. The CWT recommendations will be made to DEFRA and MMO who will apply a socio-economic filter to select a final 20 HPMA's for a year long consultation.
- Impacts of an HPMA in this area are not known.
- Need to be mindful that we are a commercial port and how an HPMA may impact this.
- This is in its very early stages and VS will report further at the next Board meeting.

Part One ended at 10.53 am.

**Dates of Next Meetings:**

Friday 3<sup>rd</sup> September 2021 - Strategy Day at Flushing Sailing Club

Friday 10<sup>th</sup> September 2021

Friday 1<sup>st</sup> October 2021

Friday 5<sup>th</sup> November 2021

Friday 3<sup>rd</sup> December 2021