

**Minutes of the Consultative Committee Meeting**  
**Tuesday 16<sup>th</sup> March 2010 at 1400 Hours**

**Present:** Ian Munday (Chairman)  
Mark Sansom (Harbour Master and Chief Executive)  
Barry Buist (Leisure Services Manager)  
Peter Morgan (Commissioner)  
David Bickle  
Morwenna Richards  
Walter Amos  
Tim Light

**Apologies for Absence:** None

**Quarterly Meeting**

**Approval of Minutes:** The minutes of the previous meeting were approved.

**Matters Arising not Covered Elsewhere:**

Ian Munday (IM) and Mark Sansom (MS) plan to meet two weeks prior to each Consultative Meeting, to review the proposed agenda. This should bring a more structured layout to the main meeting. Walter Amos (WA) announced that he would step down at the end of the year.

**Selection of New Member:**

Four candidates applied for the committee position. Peter Morgan (PM) asked if there was a section of the stakeholders which is not fully represented by the current committee. There was a discussion on the candidates and a secret ballot took place with David Muirhead being elected.

**Code of Conduct for Harbour Users:**

After Dave Bickle (DB) had done some research from other websites, he produced a draft flyer based on simplified information provided in other ports. DB suggested the flyer be available on the website and be used as a handout especially made available to slipway users. BB would review the flyer for its suitability for slipway users. MS expressed concern about the use of the pirate picture used on the flyer, this would be removed. MS would suggest this handout to the Marine Safety Committee as an annual flyer with tide times on the reverse.

### **FHC Quay Management Proposals:**

A contractual agreement for persons wishing to trade of our quays has been drawn up which is quite explicit of do and don'ts.

### **FHC Stakeholder Communications:**

This was to get a questionnaire onto our website, due to staff leaving it has implemented, but with the new admin support coming in it will hopefully get underway. MS has taken legal advice on updating our bye-laws and general directions, part of our aim for a standard questionnaire, which would be anonymous, is to try and get reports of incidents that are occurring, and this will give statistical identification on types of recurring incidents. This we can use an evidence tool to have the regulative directives changed.

A note could be added to the safety flyer to let people know this questionnaire is available when it is complete.

### **Port of Falmouth Development Initiative:**

Contractors are in place with the first report due next week. The masterplan is proceeding which is giving us quantification of the economic benefits, we are also trying to get our consents through. At some stage the committee might be asked for expressions of public support but that is quite a long way off.

Tim Light (TL) posed the question if the Commissioners would be interested in purchasing Prince of Wales Pier as the Council at the moment are looking at the assets they can surrender. It's not a simple option as the harbour is a patchwork quilt in authorities owning different areas. MS said it was not currently being considered by the Board.

### **Minutes of Harbour Board Meetings: November 09, December 09, January 10**

It was reported that in respect of the collision between HAYLEY MARIE and CAMELOT that Mr Williams had pleaded to guilty to the Bye-Law offence and sentencing would be 1 April 2010.

MS explained the Merchant Navy Pension Deficit to the committee.

DB asked what CIC stands for that John Langan is a director of – Community Interest Company this is in association with Falmouth and Penryn Community Plan

IM asked if there was Fleet Management Plan in place, a working group has been set up but not met to date.

### **Any Other Business:**

DB asked about the Isles of Scilly Ferry link but MS said they are still looking at the Penzance option.

BB said the supply of water to the YH is going ahead with a new contractor and should be in place before the summer season starts.

**Date of Next Meeting:**

**Next meeting will be 9<sup>th</sup> June @ 14.00 hrs.**

**MS and IM will meet 25<sup>th</sup> May @ 10.00 hrs.**

**Meeting ended @ 15.25**