



Falmouth Harbour
Commissioners

CONSULTATIVE COMMITTEE MEETING

14:00 hrs on Tuesday 17th September 2013

Attendees:

Ian Munday	Chairman
Mark Sansom	Harbour Master
Sue Cocks (Minutes)	Leisure Services Accounts Officer
David Barnicoat	Vice Chairman
David Carne	
Martin Bidmead	
Carrie Gilmore	Falmouth Harbour Commissioners

Apologies:

David Hitchcock	
David Muirhead	
Barry Buist	Leisure Services Manager
Peter Fish	Falmouth Harbour Commissioner
Chris Smith	

1. Apologies

See table above

2. Approval of Minutes of the Last Meeting – 4th June 2013

The minutes of the last meeting were approved.

3. Matters Arising

Matters arising update

- a) IM & DP to draft together terms of reference and methodology for the PUG
- *See agenda item 9*
- b) DB to rough sketch the aquatic board display – *ongoing*
- c) MS to circulate summary of all board members and their registered interests – *complete*

4. Proposed Harbour Revision Order

Not much to report on this due to the Marine Navigation Act has taken over the main thrust of the board's effort and it is planning to try and get Powers of General Direction in line with the Act



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5. FHC Strategy Update

Mark S reported that there was a case to look at the rest of FHC in light of the outcome of the Leisure Services Branding Workshop. The annual report has been published without the strategy section but the chairman does explain the financial situation FHC finds themselves in. This coincides with the Annual Meeting being held on 24th Sept, Ian Munday asked if a committee member would attend. Lengthy discussions take place on how FHC will manage the public perception of the proposed changes aimed at improving services and financial viability. David Carne asked about bringing in a consultant to look at the business, this is already in place with Jonathan Fielding looking at the leisure section of FHC.

Martin Bidmead asked if the mooring charges cover their own costs as he can see that there will be a negative public perception if charges increase due to the other areas of the business not performing well and the pension deficit. Carrie Gilmour said that the role of the Committee will be really important when considering implementation.

6. Port of Falmouth Development Initiative

Mark S reported that the final part of the Trial Dredge had been completed. Analysis of the samples was due to commence at the end of the Year. What happens from then is still uncertain but the report will go to the MMO in order to inform a revised appropriate assessment. It was noted that FHC are concentrating on the consent application process.

7. Waterfront Development

The Penryn River Study is still going on with consultants looking at the importance of the waterfront and the port activities for the local economy.

8. Review of the Board Constitution and Balance

The board terms of reference were presented to the consultative members; Ian Munday suggested carrying out an audit of the skill sets of the board. Carrie Gilmour mentioned about the appraisal process in place within FHC, she said this process was very useful and sophisticated in such a small organisation. David Barnicoat had challenged the lack of port management on the present board; he gave the example of Fowey having representation from local businesses and a pilot. Carrie Gilmore stated the board were not there to manage to day to day running of the business and their responsibilities are the strategic issues affecting the port and the governance of the Organisation. It was agreed to recommend the creation of a skill matrix to the Board.



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9. Marine Navigation Act Powers of General Direction

Department for Transport are finalising their guidelines around the application process for Powers of General Direction. Mark S gave his view on how the Port Users Groups (PUG) could work. He said the RYA have proposed detailed guidelines which were being discussed at the National Directions Panel meetings. Ian Munday reported an event off lighthouse beach during the summer involving personal water craft, he was advised to write in and report it as the Board were concerned about the constraints of regulating jet skis due to the definition of ship contained in the Merchant Shipping Act.

10. Fabtest Update

It seems to becoming a very significant site with the Docks having lots of interest in manufacturing of devices. Ian Munday says the public are still not fully aware of the site, David Barnicoat said he would do an article in the Falmouth Packet.

11. Minutes of Board Minutes: January, February & March 2013

Ian Munday spoke to the committee about his attendance to the board meetings and reiterated that if anyone wants anything brought up in relation to the consultative meetings then to email him beforehand.

Fishing Gear Code of Practice – this document is going to Marine Safety Committee for discussion also in discussions with IFCA to try and harmonise the management of this around Byelaws. David Barnicoat suggested the patrol officer take photos of any fishing gear deemed to be a problem.

14. AOB

Mark S was asked if the Jersey Trip by Barry & his team had taken place. He responded that it was no longer considered a priority. Martin Bidmead asked if FHC were going to replace James Hannon, he was told Duncan is in that role at the present and there are no current plans to increase complement.

15. Confirmation of next meeting

The date of the next Consultative Committee meeting was confirmed as **Tuesday 17th December 2013 at 14:00 hrs** at Port Health Offices, Falmouth Docks.

This meeting concluded at 15:40 hrs