



Falmouth Harbour
Commissioners

CONSULTATIVE COMMITTEE MEETING

1400 hrs on Tuesday 17th September 2019 in the
Port Health Offices, Falmouth Docks

Members:	Ian Munday	Chairman	IM
	Don Garman		DG
	Neil Andrew		NA
	Richard Jeffery		RJ
	Mat Spencer		MS
	Peter Grounds		PG

In attendance:	Mark Sansom		CEO
	Vicki Spooner	Minutes	VS

Governance

1. Apologies

It was noted Ben Grigg was not present and CEO wondered whether he had been sent an invite as he had not heard from him. IM to contact John Frankiss to see whether he is still interested in attending the meetings.

2. Declarations of interest

The Chairman asked for declarations of interest.

DG mentioned he had a financial interest in Penpol Boatyard where the floating restaurant was currently berthed.

3. Approval of minutes of the last meeting – 26th June 2019

The minutes of the last meeting were agreed as an accurate record.

4. Matters arising

a) Quayside weeding

CEO advised this is being progressed, training has been completed for staff, currently awaiting a permit from the Environment Agency.



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Reports

5. a) Minutes of Harbour Board Meetings:

IM page 3 of 4 of June feedback on governance workshop attended by commissioners asked CEO to provide an update on Governance. CEO advised that Carrie attended a Governance workshop and is keen to investigate board effectiveness further. CEO planning to meet with CG to discuss, keen to get Consultative Committee involved as applicable. IM noted saying that the CC were ready to assist.

CEO offered to provide an update on the Kuzmar Minin MAIB report findings. He advised on the complex political situation and what he was doing to progress reviews within government on the provision on Emergency Tow Vessels (ETVs) and the role of SOSREP, he is working with the BPA to follow up.

The committee asked a number of questions and CEO provided information as requested.

b) Stakeholder Engagement Panel meeting minutes

IM summarised what was discussed in the recent stakeholder engagement panel meeting. He advised the drop-in day was discussed and planned along with a review in the stakeholder analysis process for stakeholder identification and prioritisation.

The meeting is almost a feeder panel into the consultative committee. CEO provided information on the process for project planning and objective setting has also been modified to ensure relevant stakeholders are identified early on and a plan made to engage and consult.

c) Grant applications

No applications have been received.

IM commented that the guidelines were due for review shortly.

Project Updates

6. a) Port of Falmouth Development Initiative

MS updated the committee on progress towards an updated port master plan. It was noted that a meeting had been held but no follow up actions taken.



b) Future projects

1. Floating Restaurant & marina expansion

CEO provided a summary of the proposed scheme which was being explored stating it should be a viable scheme financially and will enable some enhancements to our current offering i.e. increased berths and a pump out station which will be made available for public use. An analysis of risks has been undertaken and an agreement discussed with the restaurateurs.

Currently working with Marina Projects to finalise design and start the process of consultation together with MMO licence and planning applications.

Information is being produced for the drop-in day so this can be discussed with stakeholders.

The committee recommended that some CGI images be developed to help people visualise how the barge would look against the pontoons to aid with engagement.

2. FHC review of assets and potential development

CEO advised that an appraisal system for new projects has been developed so projects with the strongest drivers can be prioritised. CEO recommended this would be a good topic for the joint meeting with the board in December. This was agreed.

3. Purchase of Engraver's Cottage

CEO updated the committee on progress with Engravers Cottage. It has now been purchased and we have received five expressions of interest from potential tenants, the tenants are predominantly food and drink businesses.

Consultations

7. a) Drop in day

IM provided background relating to the

progressed and is booked for 26th September between 12:00 and 19:00 in the new Falmouth Haven reception area.



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IM asked whether any Consultative Committee members were able to attend the drop-in day and the planning meeting on 18th September. There were volunteers for both.

b) New Harbour Revision Order

IM asked CEO to explain what a Harbour Revision Order (HRO) is. CEO provided a summary of what a HRO is, why it is needed and ran through the intended changes providing explanations of why each proposed change was necessary.

ACTION: CEO asked the committee to review, comment and provide ideas for inclusion.

Any Other Business

The Chairman went round the table, asking for any other items for discussion:

IM advised he had been approached by a business owner on events square re. customer issues with car park. CEO advised this may well not be relevant to the Custom House Quay car park and described the steps taken to help customers appeal unfair charges with the car parking contractor. Stating that the number of complaints received had reduced significantly, perhaps due to people becoming more used to using ANPR car parks.

NA mentioned a piece of work that was discussed at a previous port safety meeting relating to producing a document detailing sailing club race times and plans to aid other recreational users of the harbour such as divers. CEO advised that the FHC enforcement officer Dave Fortey was looking into diving issues at the behest of the Port User Group.

ACTION: NA to contact Dave Fortey to liaise.

Date of next meeting

Friday 6th December – Joint meeting with Harbour Board

The meeting closed at 15:31