



CONSULTATIVE COMMITTEE MEETING

1400 hrs on Thursday 23 March 2017 at the
Cornwall Port Health Authority Building

Members:

Ian Munday	Chairman	IM
Neil Andrew		NA
Martin Bidmead		MB
Andy Grant		AG
Tony Tomlinson	Commissioner	TT

In attendance:

Mark Sansom	Harbour Master	CEO
Mary Stribley	FHC (Minutes)	MSt

Governance

1. Apologies

David Hitchcock, David Carne, Mat Spencer, Chris Smith.

The Chairman noted that the Committee was not quorate. He said he had invited prospective new members Mat Spencer and Andy Grant to attend and was delighted that Andy was able to do so.

Welcome to Andy Grant and Tony Tomlinson who was representing the Board as Carrie was now chair.

2. Declarations of interest

None.

3. Approval of minutes of the last meetings: 13 Sept and 6 Dec 2016

The minutes of the last meetings were agreed as accurate.

4. Matters arising

a) Alternative berth creation proposals

The Chairman stated that work on this was continuing and there was an Extra-Ordinary meeting this pm where further discussion would take place.

He noted that on the Cornwall Council website (Planning Office) there are several comments, both for and against the scheme.



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He noted that Historic England had commented that communal value could be harmed, although it was acknowledged that the scheme will bring economic benefits and increase vibrancy for the Quays.

Andy Grant asked whether any access control arrangements were proposed. He felt that the facility had to be secured from the public.

CEO replied that it has CCTV coverage but that nothing further was proposed. AG said he can see this becoming a H&S issue. There was a general discussion of security provision at other marinas.

TT stated that the Board considered that there would be a benefit to local people as the majority will be local.

AG spoke about cultural value of the Quays to the community.

b) FHC to draft fishing gear code of practice

It was reported that this document is now on the FHC website.

TT stated that he thought it would be really useful to produce A4 double-sided sheet, to distribute to fishermen. He can supply a distribution list.

NA asked if it had been brought to people's attention.

There was discussion about the possibility of requiring gear to be lit and noting that this was already the case in some places. There was a suggestion that the code of practice should be proposed nationally through the relevant associations.

NA said it would be interesting to re-visit this in six months.

IM asked if anyone knew of a fisherman who would like to join the Consultative Committee?

ACTION: Keep on agenda.

ACTION: Produce A4, double-sided, laminated sheet for distribution.

c) FHC to provide a review of CC members' service

It was agreed that there was still a need to recruit further members as a number of existing members were close to completing their terms.

d) FHC to draw attention to General Direction on website



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It was noted that one of the Directions was due for review this year.

CEO reported that the definition of a ship is now being progressed by the Department for Transport.

Martin Bidmead reported that St Mawes has recently been granted Powers of General Direction in accordance with the Marine Navigation Act.

e) FHC to make pie charts available on website hits for CC meetings

The Chairman noted that the web sites had attracted quite a lot of traffic and the breakdown made for interesting reading.

f) Report of PR activity to be supplied for CC meetings

The report was received without comment.

g) Draft Strategy Document to be supplied to CC members

IM reported that he couldn't find a recent one on website and understood that it is was because it was included in the business plan which had not been made public.

ACTION: It was agreed that the Committee members would Review the existing document and bring views and comments to the next meeting.

The Chair advised that as well as saying what, need to say how you're going to do it, and measure it, too; CoP for Trust Port says there should be some measurable objectives.

h) FHC to consider changing name to better communicate role

TT explained that following the earlier discussion, the Board had agreed that the name appears to be quite dated. CEO reported that a change would involve an HRO which would be very expensive but it was possible to use more descriptive names in public communications.

Reports

5. a) Minutes of Harbour Board Meetings: August, September, October, November, December 2016 and January, February 2017

IM asked for any questions on the minutes.

- IM mentioned requests for free berthing to charities. Why these ones? TT responded that they are the only ones that asked. IM suggested that CC could look at policy for charitable requests. Has it been handled fairly? If you have a protocol, it is possible to make fairer and more transparent decisions.



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ACTION: CEO to draft policy for discussion by the Consultative Committee.

- IM noted that Falmouth bunkering appeared to be the most expensive bunkers only facility in the world.

CEO stated that bunker price was extremely complex and it would be a good question for Mat Spencer if he joined the Committee.

b) FHC compliance with Community Relations guidance

Done some work, thanks to Alex the student. CEO reported that this would be worked up into a stakeholder communication plan. The Board will engage with CC as part of the development..

c) Stakeholder Engagement report

There was discussion about how to benchmark performance on stakeholder engagement. It was reported that new governance guidance for ports was being developed.

d) General Directions update

CEO asked if there were any areas of concern where a direction may be appropriate.

NA said that they may be appropriate for the management of larger events. He noted that a clash between events was likely to occur in July as he was aware of one being organised for the same week as the Mirror Dinghy championships.

Project Updates

6. a) Port of Falmouth Development Initiative

It was reported that the decision as to whether the plan would have an adverse effect on integrity was with the MMO at this time.

b) Audit against Governance Standards

It was decided that this should remain on hold, pending arrival of new governance guidance in September.

c) Renew of FaBTest lease

It was reported that FHC had renewed lease with The Crown Estate and the University had taken over running of the site for next five years.



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d) New mooring maintenance vessel

It was reported that the new vessel was ready for delivery and appropriate publicity would be arranged. The process for the sale of Pendennis had not yet been agreed.

e) CHQ basin proposed development

To be discussed after this meeting.

Consultations

7. a) Marine Plan

It was noted that consultation of the Marine Plan was ongoing. Anyone can have their say and it was important for harbour users to have input not just environmentalists.

ACTION: All were encourage to respond to the consultation.

Urgent Business

None.

Any other business

8. a) Review of Consultative Committee membership

Asked AG how he feels about joining the Committee and AG responded positively.

Chair advised that David Muirhead has now left and is now on PUG. CC could always do with member to represent fishing interests.

It was suggested that a press release advertising vacancies was developed.

b) Event Application Form

NA asked what the status was of the notice on the web site and should he circulate it around all the clubs to encourage notification.

9. Date of next meeting

13 June 2017.

The meeting closed at 1545 hrs.