



CONSULTATIVE COMMITTEE MEETING

1400 hrs on Tuesday 25th June 2019 in the
Port Health Offices, Falmouth Docks

Members:	Ian Munday	Chairman	IM
	Don Garman		DG
	Anne Oliver		AO
	Nick Lewis		NL
In attendance:	Mark Sansom		CEO
	Sue Cocks	Minutes	SC

New members joining the consultative committee were introduced and welcomed to the committee. Nick Lewis was a new member and Sue Cocks attended as a potential new staff representative.

Governance

1. Apologies

Apologies were received from Mat Spencer, Neil Andrew, Peter Grounds & Richard Jeffery. Ben Grigg & John Frankiss had not responded.

2. Declarations of interest

The Chairman asked for declarations of interest. He said that there will always be instances where there is a crossover between business and customer interests between members and FHC, but this type of relationship does not impede the fair consideration of the matters on the agenda.

DG mentioned he was involved with the Falmouth Classics.

3. Approval of minutes of the last meeting – 5 March 2019

The minutes of the last meeting were agreed as an accurate record.

4. Matters arising

a) Grant applications to be recommended to FHC board

The board had accepted applications from Falmouth Sea Cadets & Turn to Starboard.



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b) CEO to amend constitution and seek new staff member for CC

SC attended the meeting as a taster to see if she would attend further meeting as the new staff member.

Reports

5. a) Minutes of Harbour Board Meetings: Feb – May 2019

IM asked for questions on the minutes:

DG enquired if there was any compensation from the road closures which MS had investigated and MS reported there was none available.

DG asked if the repositioning of the huts on the quay was working well which MS reported that it was.

b) Stakeholder Engagement Panel meeting minutes

IM asked for any questions.

IM explained what the Stakeholder Engagement Panel represented, they look at how the board engage with the broad range of stakeholders, how they are managed and taken forward. It's relatively new as part of the governance process. A member of the consultative committee sits on the panel which is either IM or NA.

The panel are currently talking about the annual meeting which is normally poorly attended.

The committee suggested instead of holding the annual meeting to hold surgeries (drop in sessions), maybe in the new front office or for stakeholders to meet the board after a board meeting over coffee.

Whichever option is chosen then the committee are happy to participate.

MS to send out the minutes to the committee.

c) Grant applications

No applications have been received.

Project Updates

6. a) Port of Falmouth Development Initiative

MS updated the committee on the PFDI.



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b) Future projects

IM asked CEO to apprise the Committee of the following projects:

1. Floating Restaurant proposal

MS gave the committee an update on the Floating Restaurant proposal. He said they are looking to move the existing pontoon 10 m to the east, this could create an additional small boat pontoons and visitor berths. MS expressed this to be a promising scheme.

2. FHC review of assets and potential development

MS mentioned that a consultant was currently reviewing all potential opportunities with our current assets. There is concern with the aging of sheet plying at the Boat Park and the future costs to rebuild. NL asked if cathodic protection at the Boat Park had been considered. MS says it would be worth considering this option.

3. Purchase of Engraver's Cottage

MS informed the committee that there had been interest in the rental of Engravers Cottage, one for office space and one for the extension of restaurant space.

Consultations

7. a) 2018 Annual Report

The committee discussed the new style annual report; MS said the new 6 page glossy would be more customer friendly. The report would include standardise items which then could be measured year on year. A proof of the glossy will be available to send soon to the committee for comment. IM asked who the audience was that analysed the statistics and would it be for the consultative committee to undertake. DG mentioned there were a lot of acronyms not explained in the report which need to be explained. Also it needs to be proof read.

b) 2019 Public Meeting – Board Paper Attached

Previously discussed in item 5b



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Any Other Business

The Chairman went round the table, asking for any other items for discussion:

AO mentioned that the quays needed weeding.

Date of next meeting

Tuesday 17th September 2019 at 1400 hrs, followed by a meeting of the Port User Group.

The meeting closed at 15:20 hrs.