



CONSULTATIVE COMMITTEE MEETING

1400 hrs on Tuesday 5 March 2019 in the
Port Health Offices, Falmouth Docks

Members:	Ian Munday	Chairman	IM
	Neil Andrew		NA
	Don Garman		DG
	Ben Grigg (<i>arrived at 1430 hrs</i>)		BG
	Peter Grounds		PG
	Richard Jeffery		RJ
	Anne Oliver		AO
In attendance:	Mark Sansom		CEO
	Mary Stribley	Minutes	MSt

Governance

1. Apologies

Apologies were received from Mat Spencer. Toby Budd and John Frankiss had not responded.

2. Declarations of interest

The Chairman asked for declarations of interest. He said that there will always be instances where there is a crossover between business and customer interests, between members and FHC, but this type of relationship does not generally impede the fair consideration of the matters on the agenda.

3. Approval of minutes of the last meeting – 11 September 2018

The minutes of the last meeting were agreed as an accurate record.

4. Matters arising

a) IM and NA to be invited to the next Stakeholder Engagement Meeting

Completed.



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b) Upgrade complaints procedure to deal with other types of feedback

Completed.

c) IM to send CEO application form for donations

Completed.

d) CEO to set up Masterplan Review Meeting

Completed.

e) MSt to investigate NA length of service

IM gave thanks to NA for his first three years and NA agreed to sign up for another three years.

Reports

5. a) Minutes of Harbour Board Meetings: Sept 2018-Jan 2019

IM asked for questions on the minutes:

DG asked about the proposed pontoon schemes. CEO said that a number of possible options had been evaluated. We are now looking at a scheme off Church St Car Park, in conjunction with the proposed floating restaurant, which will be discussed later in the meeting.

IM asked about the plans for the new front office. CEO told him that this project is well on the way to being completed and should be open in April.

IM said that the response to the grounding of the Kuzma Minin appeared to be well handled. He offered congratulations from the Consultative Committee to those involved, which was agreed by all.

DG said he was on duty at Nare Point at the time and had heard amazing co-operation between all parties, via the VHF.

CEO said that, whilst there were elements of good-fortune, a large part of the successful recovery was due to the fact that everyone worked so well together due to the strong relationships in the Port.

DG asked how it is being funded. CEO replied that although the vessel did not have hull insurance or P&I cover, it has since been arrested by the Admiralty Marshal, which means that buoy charges will be met.



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b) Stakeholder Engagement Panel meeting minutes – 5 December 2018

IM asked for any questions.

The Stakeholder Dividend Policy was discussed.

c) Grant applications

CEO said that this application will go to the next Board meeting for determination, but is included here for information. The CC considered the application and felt it worthy of support.

ACTION: Put application to Board noting recommendation by Consultative Committee.

Project Updates

6. a) Port of Falmouth Development Initiative

CEO reported a loss of impetus on the dredging proposal. MMO has indicated that it would only consider the proposal with an IROPI case and it would involve huge amount of cost to progress this.

b) Future projects

IM asked CEO to apprise the Committee of the following projects:

i. Floating Restaurant proposal

CEO said that the barge has arrived from France and is currently being fitted out up the river.

He added that are hopeful that we would be able to develop a pontoon scheme to accommodate it and provides some further berthing facilities for Falmouth Haven. An MMO application is being consulted on at the moment, and there doesn't seem to have been any public outcry against the scheme. The scheme was discussed in some depth.

BG arrived.

ii. FHC review of assets and potential development

CEO said that we are looking at re-evaluating use of our land. The Boat Park is showing its age now. We are going to get consultants in



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to look at possible alternative uses for the land, and reviewing use of all of our assets.

NA pointed out that there is nowhere to berth various dinghy classes.

IM said that any potential income from sale of assets could be used to fund stakeholder dividends and projects.

BG talked about paying for events.

CEO said that a report will be produced by the consultants in due course.

iii. Purchase of Engraver's Cottage

CEO said that the cottage is right next to the Chain Locker and was attractive to FHC as they owned the surrounding land. There was a discussion of the potential uses for the building.

Consultations

7. a) 2018 Annual Report b) 2019 Public Meeting

IM said that the Stakeholder Engagement Panel discussed these this morning, and he asked BG, as chair of that Panel, to explain the current thinking.

BG said that the presentation of the annual report was one issue as was the actual event of the public meeting.

He spoke about the potential of an online public meeting, with an open morning/drop-in session to be held at FHC's new front office facility.

IM said how he understood was there would be a detailed annual report produced including the full accounts and one five-page document with statistical summaries in infograms.

CG asked if there could be public drop in session and would like one member of the CC to attend, on a rota of approx couple of hours, to meet the public, with a Commissioner.

AO suggested that if we had a project in mind we could exhibit it for the public and have a suggestion box.

The committee discussed the options.



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NA suggested that the opportunity for the public to give us feedback is highly important.

CEO mentioned that we are also looking at having a promotional film made of FHC, which will be available online.

Urgent Business

None.

Any Other Business

The Chairman went round the table, asking for any other items for discussion:

a) Stakeholder Engagement Panel meeting

IM said he had attended several of these meetings now and found them very useful. He explained that the audit done on FHC has gone through the whole process now, and we are looking for an outlet for it, to demonstrate the benefits of independent auditing to the Dept for Transport.

He also spoke about the analysis of FHC's major stakeholders and plans to develop this going forward.

b) Pressure washing

AO advised that the Environment Agency is checking pressure washing activities in the area.

c) Dolphins in Carrick Roads

NA read online about dolphins being harassed by jet skis. CEO explained that we responded, but we do not have any powers to regulate as such. He stated that it is an offence to disturb wildlife, so we advised those using the jet skis accordingly.

Other items discussed were:

NA asked when the weather station on Black Rock will be working again; CEO said that he hope it will be running again soon.

DG mentioned that they have a new sponsor for the Falmouth Classics in English Braids.



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RJ asked about effluent outfall from Kuzma Minin; CEO said that the vessel has systems in place to treat their own effluent.

IM informed the committee of the loss of a member, as Andy Grant has resigned. CEO will amend the constitution for the next meeting. We now have a vacancy, which could be a staff member.

ACTION: CEO to amend the constitution, and look for a new Consultative Committee member from the current staff complement.

9. Date of next meeting

Tuesday 25 June 2019 at 1400 hrs, followed by a meeting of the Port User Group.

The meeting closed at 1515 hrs.